



REGULATION OF THE DOCTORAL SCHOOL OF INTERNATIONAL RELATIONS AND EUROPEAN STUDIES

I. PREAMBULE

This Regulation is based on the following normative acts and regulations:

1. Law on Higher Education No. 199/2023, published in the Official Gazette of Romania, Part I, No. 614/5 July 2023, Government Emergency Ordinance No. 95/28 June 2024 and Government Emergency Ordinance No. 112/25 September 2024, as subsequently amended;
2. Government Emergency Ordinance No. 95 of 28 June 2024 amending and supplementing the Law on Pre-University Education No. 198/2023 and the Law on Higher Education No. 199/2023;
3. Order of the Minister of Education No. 3020/2024 of 8 January 2024 approving the Framework Regulation on doctoral studies, published in the Official Gazette No. 56 of 22 January 2024;
4. Order of the Minister of Education No. 3692/2024 of 1 February 2024 concerning the list of nationally recognised software programmes for establishing the degree of similarity in final graduation papers;
5. Order of the Minister of Education No. 3693/2024 of 1 February 2024 approving the Framework Methodology on the organisation of admission to higher education for short-cycle, bachelor's, master's and doctoral university study programmes;
6. Order of the Minister of Education No. 3998/2024 of 12 March 2024 approving the Methodology for granting the habilitation certificate;
7. Order of the Minister of Education and Research No. 3018/2025 concerning the minimum national standards required and mandatory for the award of the doctoral degree;
8. Order of the Minister of Education and Research No. 3019/2025, with the corrections published in the Official Gazette No. 157/21 February 2025, approving the minimum national standards required and mandatory for the award of the academic titles of Associate Professor and Professor, as well as of the habilitation certificate, based on:
 - o the provisions of Article 156 para. (1) letter a) of the Law on Higher Education No. 199/2023, as subsequently amended and supplemented;
 - o the provisions of Article 1 para. (2) of Order of the Minister of Education No. 6072/2023 approving transitional measures applicable within the national pre-university and higher education system, as subsequently amended and supplemented;
9. Government Emergency Ordinance No. 95 of 29 June 2024 amending and supplementing the Law on Pre-University Education No. 198/2023 and the Law on Higher Education No. 199/2023;
10. Order of the Minister of Education No. 3482 of 24 March 2016 approving the Regulation on the organisation and functioning of the National Council for the Attestation of University Titles, Diplomas and Certificates, and the Regulation on the organisation and functioning of the National Council for the Attestation of University Titles, Diplomas and Certificates;
11. Order of the Minister of Education No. 5110 of 17 September 2018 approving the minimum national standards for the award of the doctoral degree;
12. Order of the Minister of Education No. 3131/2018 of 30 January 2018 concerning the inclusion of ethics and academic integrity courses in the curricula of all university study



- programmes organised by higher education institutions within the national education system;
13. BBU Senate Decision No. 78/10 June 2024 concerning the approval of the Babeş-Bolyai University Regulation on the organisation and conduct of the habilitation process and the co-option of doctoral supervisors;
 14. BBU Senate Decision No. 78 of 10 June 2024 concerning the approval of the BBU Habilitation Regulation;
 15. Senate Decision No. 116 of 23 September 2024 approving the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies;
 16. BBU Senate Decision No. 147/25 November 2024 amending the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies;
 17. BBU Senate Decision No. 32/10 March 2025 amending the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies;
 18. BBU Senate Decision No. 64/19 May 2025 concerning the amendment of the Babeş-Bolyai University Regulation on the organisation and conduct of the habilitation process and the co-option of doctoral supervisors;
 19. Annex to Administrative Council Decision No. 16 712/15 December 2021 – Strategy for the prevention and combating of plagiarism at Babeş-Bolyai University;
 20. Framework Code of University Ethics and Deontology, approved by Romanian Government Decision No. 305/2024 of 4 April 2024, published in the Official Gazette No. 327 of 9 April 2024;
 21. BBU Code of Ethics and Professional Deontology, approved by BBU Senate Decision No. 28 of 10 March 2025;
 22. Procedure for verifying similarities in doctoral theses using Turnitin software at the Doctoral School of Sociology, dated 14 June 2023;
 23. BBU Senate Decision No. 3961/25 March 2024 concerning the recommendations on the use of artificial intelligence in academic writing – Position of the Scientific Council of Babeş-Bolyai University of Cluj-Napoca;
 24. Annex to Senate Decision No. 52/11 April 2022 – The European Doctorate at Babeş-Bolyai University.

This Regulation shall apply within the Doctoral School of International Relations and European Studies, hereinafter referred to as DSIRES, which operates within the Faculty of European Studies (FES) of Babeş-Bolyai University of Cluj-Napoca (BBU).

II. DOCTORAL STUDIES IN THE FIELD OF INTERNATIONAL RELATIONS AND EUROPEAN STUDIES

Art. 1

(1) The Doctoral School of International Relations and European Studies shall organise doctoral studies on a full-time and part-time basis, in the form of scientific and professional doctorates, in the fields of International Relations and European Studies and Political Science. For the doctoral fields of Sociology and History, admission shall no longer be organised as of the 2025–2026 academic year, and doctoral study programmes shall no longer be conducted. Doctoral students already enrolled in these fields shall continue their activity until the completion of their studies, on a teach-out basis. These studies correspond to the third cycle of education and are completed through the conferment of the title of Doctor in International Relations and European Studies,



Doctor in Political Science, Doctor in Sociology, or Doctor in History, respectively, corresponding to qualification level 8 of the European Qualifications Framework and of the National Qualifications Framework.

(2) The establishment or re-establishment of a new doctoral field within the Doctoral School of International Relations and European Studies shall be possible with the agreement of a simple majority of the tenured doctoral supervisors of the doctoral school, provided that all requirements laid down by the regulations in force at the relevant time are cumulatively met.

Art. 2

(1) The doctoral programme in International Relations and European Studies and the doctoral programme in Political Science aim to develop two types of competences focused on research-based learning: professional competences and transversal competences, as defined by Order of the Minister of Education No. 3020/2024.

III. DOCTORAL SCHOOL OF INTERNATIONAL RELATIONS AND EUROPEAN STUDIES

Art. 3

The mission of the Doctoral School of International Relations and European Studies is reflected in the following:

- a) promoting education, training and innovation in higher education corresponding to the level of doctoral studies;
- b) recognising the importance of doctoral studies within the liberal professions;
- c) training students and qualifying specialists in the field, by promoting education, research and practice in accordance with the requirements of a society based on knowledge, creativity and innovation, through doctoral-level training and postdoctoral training programmes;
- d) generating field-specific and interdisciplinary knowledge through an intensive process of research, development and innovation;
- e) developing advanced competences in the analysis and interpretation of international and European phenomena, and integrating research results into the international scientific circuit;
- f) supporting the formation of an academic and professional elite capable of contributing to the understanding, explanation and resolution of the challenges of the contemporary world.

Art. 4

The Doctoral School of International Relations and European Studies constitutes an academic community composed of the following categories of staff, included in the staffing establishment in accordance with Decision No. 104/26 July 2024 concerning the approval of the Regulation on the preparation of the staffing establishments for teaching and research staff at BBU, for full-time education, and the associated Individual Academic Career Plan:

- a) tenured doctoral supervisors;
- b) affiliated doctoral supervisors;
- c) teaching and/or research staff from Romania or from abroad, involved in the programmes of the doctoral school by decision of the BBU Senate;
- d) doctoral students at various stages of the doctoral programme;
- e) auxiliary teaching, technical and administrative staff.

Art. 5

The Council of the Doctoral School of International Relations and European Studies shall consist



of five members: four tenured doctoral supervisors, including the Director of the Doctoral School, and one doctoral student. It shall exercise the duties provided for in the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies, as amended and supplemented by Decisions of the BBU Senate.

IV. DOCTORAL SUPERVISORS

Art. 6

(1) Doctoral supervisors shall meet the conditions stipulated in the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies, as amended and supplemented by Decisions of the BBU Senate.

(2) A doctoral supervisor may supervise doctoral students only in the field or fields for which they have obtained this right. By way of exception, upon its establishment, a new field of doctoral studies may operate with doctoral supervisors from the same branch of science.

(3) The acquisition of the status of doctoral supervisor within the Doctoral School of International Relations and European Studies (RISE) shall take place through the habilitation procedure, in accordance with the Babeş-Bolyai University Regulation on the organisation and conduct of the habilitation process and the co-option of doctoral supervisors, approved by BBU Senate Decision No. 78/10 June 2024, as subsequently amended and supplemented, in compliance with the legal provisions and the standards in force established by the Ministry of Education and Research and by the National Council for the Attestation of University Titles, Diplomas and Certificates (CNATDCU).

(2) In order to supervise doctoral theses within the RISE Doctoral School, the habilitation candidate must cumulatively meet the following requirements:

- the CNATDCU minimum standards for the granting of the habilitation certificate in the field of International Relations and European Studies, respectively Political Science, equivalent to those required for holding the position of Professor, in accordance with Order of the Minister of National Education and Scientific Research No. 6129/2016 approving the minimum standards required and mandatory for the award of teaching titles in higher education, professional research and development degrees, the status of doctoral supervisor and the habilitation certificate, for the fields of Sociology, Political and Administrative Sciences, including International Relations and European Studies, until the entry into force of Order of the Minister of Education and Research No. 3019/2025, namely until the 2026–2027 academic year;
- Order of the Minister of Education and Research No. 3019/2025 approving the minimum national standards required and mandatory for the award of the titles of Associate Professor and Professor in higher education, as well as of the habilitation certificate, starting with the 2026–2027 academic year;
- the additional BBU standards concerning the quality of teaching and scientific research activity, in accordance with BBU Senate Decision No. 37/10 March 2025 on the Competition Methodology for filling vacant teaching and research positions at Babeş-Bolyai University of Cluj-Napoca, with reference to meeting the standards for the position of Professor;
- the additional standards and criteria of the Faculty of European Studies, applicable to competitions for the position of Professor, in accordance with the faculty's institutional regulations and practices, available here:

https://www.ubbcluj.ro/ro/infoubb/posturi_vacante/files/standarde_minimale_facultati/Standarde_Facultatea_de_Studii_Europene.pdf



(4) The evaluation of the habilitation application shall involve an assessment of the candidate's scientific file, which must demonstrate:

- nationally and internationally recognised academic and research activity;
- original contributions in the field of International Relations and European Studies, respectively Political Science;
- the capacity to coordinate the research activity of doctoral students and to support the development of an independent research school.

(5) The status of doctoral supervisor within the Doctoral School of International Relations and European Studies shall be conferred following the validation of the habilitation certificate by CNATDCU and after approval by the Council of the Doctoral School of International Relations and European Studies, the Council for Doctoral Studies (CSUD), and the BBU Senate.

(6) Recognition of the status of doctoral supervisor and inclusion in the academic body of the Doctoral School shall be made by decision of the Rector of BBU, in accordance with the regulations in force.

(7) The process of organising and conducting affiliation to the Doctoral School of International Relations and European Studies shall be coordinated by the Council of the Doctoral School of International Relations and European Studies and shall involve the following stages:

Stage I – submission of the affiliation request and the candidate's file to the Secretariat of the Doctoral School.

Stage II – assessment of the file by the Council of the Doctoral School of International Relations and European Studies in light of the criteria provided under para. (3). Where the candidate does not meet the criterion concerning the absence of breaches of academic ethics, the file shall be rejected without proceeding to the subsequent stages.

Stage III – endorsement of the proposal concerning the affiliation or non-affiliation of the candidate to the Doctoral School of International Relations and European Studies, on the basis of minutes assumed by all members of the Council of the Doctoral School of International Relations and European Studies, in which the acceptance or rejection of the request shall be justified. Acceptance of the request shall require at least two thirds of the votes of the tenured doctoral supervisors, expressed by secret ballot.

Stage IV – Appeals – The candidate may appeal the rejection decision within 48 hours of receiving it. The appeal shall be examined by a new committee of doctoral supervisors composed of three members appointed and announced in advance by the Director of the Doctoral School. If the new committee does not confirm the validity of the rejection, the right to affiliation shall be deemed justified and the procedure shall proceed to Stage V. The appeals committee must draw up minutes containing a duly substantiated justification of the reasons for changing the decision. If the new assessment confirms the negative result, the rejection shall be deemed final and no further appeal shall be admissible. The candidate may submit a new affiliation request no earlier than one year from the date of rejection.

Stage V – the candidate must obtain positive endorsements from the Council of the Doctoral School of International Relations and European Studies and from the Council for Doctoral Studies (CSUD), as well as the approval of the BBU Senate. The candidate shall become a full member of the Doctoral School of International Relations and European Studies on the date on which their request is approved by Senate Decision.

(8) The response shall be communicated in writing to the applicant no later than 30 days from the date on which the application and supporting documents are submitted to the Secretariat of the



Doctoral School of International Relations and European Studies.

Art. 7

Retired professors, including those holding the title of Professor Emeritus, may no longer accept new students in their capacity as doctoral supervisors. They may continue their supervisory activity exclusively in respect of doctoral students already enrolled under their supervision, until the completion of their doctoral studies.

Art. 8

(1) The withdrawal of the status of tenured doctoral supervisor or of affiliated academic staff member/affiliated researcher may take place in the following situations:

- a) at the written request of the doctoral supervisor, with the endorsement of the Council of the Doctoral School and the approval of the Council for Doctoral Studies;
- b) in the event of serious breaches of the rules of professional ethics and deontology, including cases of plagiarism or data fabrication, established by the BBU Ethics Committee or by other competent bodies;
- c) where, following periodic evaluation, the doctoral supervisor fails to meet the minimum standards established by the doctoral school through the CSUD methodology or fails to comply with the specific obligations and responsibilities provided for in this Regulation;
- d) where the doctoral supervisor is no longer able to fulfil their professional obligations for a period exceeding one year, for objective reasons, including illness, transfer to another institution, and similar circumstances;
- e) in the event of repeated breaches of contractual obligations towards doctoral students.

(2) In the situations provided for under letters b–f, brought to attention either following a notification or through an ex officio procedure, the procedure for withdrawing the status of doctoral supervisor shall be carried out through the following stages:

Stage I – The Director of the Doctoral School shall appoint a committee for the analysis and evaluation of the situation, composed of two tenured members of the Doctoral School and the Director of the Doctoral School of International Relations and European Studies.

Stage II – The committee shall analyse the situation and decide on the withdrawal of the status of member of the Doctoral School of International Relations and European Studies. The analysis and evaluation committee shall draw up minutes, assumed and signed by all its members, in which the decision shall be justified. The committee's decision shall be communicated to the person concerned by email, within no more than five days from its adoption.

Stage III – The person concerned may appeal the decision within five days of its communication. The appeal shall be examined by a new committee of doctoral supervisors composed of three other tenured members, appointed by the Director of the Doctoral School of International Relations and European Studies. This committee shall examine only the arguments submitted by the member against whom the complaint has been made, and not the merits of the initial decision. The appeals committee shall issue a final decision within no more than 30 days. If the initial decision is changed, the appeals committee must draw up minutes containing a duly substantiated justification of the reasons for changing the decision. If the new assessment confirms the negative outcome, the rejection shall be deemed final and no further appeal shall be permitted.

Stage IV – Endorsement of the committee's decision by the Council of the Doctoral School of International Relations and European Studies. The procedure shall be completed following endorsement by the Faculty Council and by the Council for Doctoral Studies.



(3) The doctoral supervisor whose status has been withdrawn shall have the right to appeal the decision within five working days of its communication. The appeal shall be examined by the Council of the Doctoral School of International Relations and European Studies, which shall issue a final decision within 30 days.

(4) In the event of withdrawal of the status of doctoral supervisor, the doctoral students under that supervisor's guidance shall be reassigned to other doctoral supervisors in the same field, with the agreement of those supervisors and of the doctoral students, by decision of the Council of the Doctoral School of International Relations and European Studies.

V. ADMISSION TO DOCTORAL STUDIES

Art. 9

Admission to doctoral studies shall be conducted in accordance with the Methodology for Admission to Doctoral Studies, approved according to the annual calendar and updated each academic year.

Art. 10

(1) In order to be eligible for admission to doctoral studies in the field of International Relations and European Studies and in the field of Political Science, candidates must meet the following requirements:

a) hold a master's degree or an equivalent qualification in the field of International Relations and European Studies, in the field of Political Science, or in related fields, obtained in Romania or abroad, in accordance with the law, provided that the candidate has accumulated a total of 300 credits following completion of a bachelor's programme together with a master's programme, or following completion of a long-cycle bachelor's programme;

b) have knowledge of at least one language of international circulation at a level enabling them to consult the relevant bibliography for the proposed topic, demonstrated by language proficiency certificates or other relevant documents;

c) demonstrate prior scientific interests in the field of Social Sciences, evidenced by published articles in specialist journals or papers presented at conferences, participation in research projects, or a master's dissertation relevant to the field of the proposed thesis.

(2) Candidates who do not meet the criterion set out under letter c) may be accepted on the basis of a portfolio demonstrating their research potential and the skills required for the completion of a doctoral thesis, upon the recommendation of the doctoral supervisor.

(3) The admission examination shall consist of the following components:

a) a written specialised examination, based on topics announced by the doctoral supervisor on the faculty website, under the Doctoral School section (<https://sites.euro.ubbcluj.ro/sdrise/>), at least two months before the date of the admission competition;

b) an interview assessing the candidate's scientific interests, previous academic performance, and the topic proposed for the doctoral thesis.

(4) The admission average shall be calculated as follows:

50% of the mark obtained in the written examination;
50% of the mark obtained in the interview.

(5) Candidates who have achieved outstanding results in relevant international competitions or who have publications indexed in international databases may receive additional points at the interview, in accordance with the grid established annually by the Council of the Doctoral School.



VI. TRAINING PROGRAMME BASED ON ADVANCED UNIVERSITY STUDIES AND SCIENTIFIC RESEARCH PROGRAMME

Art. 11

The organisation and completion of the training programme based on advanced university studies and of the scientific research programme shall take place over a period of four years, in accordance with the provisions of the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies, as amended and supplemented by Decisions of the BBU Senate.

The doctoral programme shall be structured so that, during the first year, doctoral students complete the training programme based on advanced university studies and prepare the research project, which forms an integral part of the scientific research programme. The following three years shall be devoted to the actual implementation of the scientific research programme.

Within the doctoral programme, all students are required to complete the course on ethics in scientific research, which forms part of the compulsory curriculum. Doctoral students must also accumulate the number of credits established by the university regulations for the validation of completion of the training programme.

Research projects and annual reports shall be assessed with the qualification “accepted” or “rejected”. Where a doctoral student receives the qualification “rejected” for two consecutive reports, they may be expelled from the doctoral programme, in accordance with the applicable regulatory provisions.

Art. 12

The presentation of research projects and research reports before the academic guidance and integrity committee may take place online, through videoconferencing platforms such as Teams, Skype, Zoom, or other similar systems approved by the management of the Doctoral School, in accordance with the provisions of Article 22 para. (1) letter i) of Order of the Ministry of Education No. 3020/2024, as well as with Articles 32, 33, 71, 129 and 185 and the annex containing the list of terms in Law No. 199/2023. For international doctoral students affected by conflict situations, the provisions of CSUD Recommendation No. 8588 of 12 June 2024 shall apply in full.

The minutes of the presentation shall be signed by the committee members, either by handwritten signature or electronically, and submitted to the Secretariat of the Doctoral School in electronic format. All online presentations shall be recorded and archived in accordance with the institutional policies in force.

VII. MECHANISM FOR THE RECOGNITION OF PREVIOUS COURSES AND TRAINING PERIODS

Art. 13

(1) **General principles:** In accordance with the provisions of Article 24 and Article 44 of the BBU Regulation on the organisation and conduct of doctoral studies, approved by Senate Decision No. 32 of 10 March 2025, the Doctoral School of International Relations and European Studies shall recognise previously completed doctoral courses and/or doctoral training periods on the basis of a transparent and equitable process, grounded in criteria of similarity between study programmes.

(2) **Recognition of credits:**

a) Courses completed within other doctoral programmes may be recognised if they are included in an accredited study plan and are relevant to the field of International Relations and European



Studies, respectively Political Science.

b) The compatibility of the course content with the current curriculum shall be assessed on the basis of syllabi, the number of transferable credits, and the learning outcomes.

(3) Recognition of previous training periods:

a) An entire previous doctoral training period may be recognised in justified cases, particularly for doctoral students who resume their studies after interruption or who transfer from other institutions, in accordance with the transferable credits regulation.

b) In the case of full or partial recognition of the previous training period and of the research results published during that period, the duration of the new doctoral training period may be reduced.

c) In the case of full recognition of the previous doctoral training period, whether three or four years, as applicable, the procedures for the public defence of the doctoral thesis may begin no earlier than the first semester of the second year of doctoral studies.

d) Where the doctoral training period for which equivalence is requested lasted three years, the doctoral student shall be required to present the research report corresponding to the fourth year.

e) Recognition shall be granted with the endorsement of the Council of the Doctoral School, while final validation shall fall within the remit of the Council for Doctoral Studies.

(4) The equivalence of a previous doctoral training period shall be possible only if the following conditions are cumulatively met:

a) the previous training period is in the same field as the current one;

b) the research topic remains the same as in the previous training period;

c) the courses in the current curriculum coincide with those previously completed or, at least, the topics addressed are similar.

(5) Starting with the 2025–2026 academic year, the equivalence of courses from a previous individual study plan may be carried out:

a) directly, on the basis of an equivalence request, if ECTS credits have been accumulated for the courses in the previous plan. This shall be certified by the issuance, by the Institute for Doctoral Studies, of an academic record concerning the previous doctoral trajectory;

b) if the doctoral school has a recognition mechanism in its regulations and issues a certificate endorsed by the Council of the Doctoral School. This shall be submitted to the Institute for Doctoral Studies together with the recognition request signed by the doctoral supervisor. The documents shall be submitted together to the Institute for Doctoral Studies no later than the first week of the academic year in which the doctoral student was admitted to the new doctoral study programme.

(6) In the case of recognition of courses from the individual plan, the doctoral supervisor shall request the doctoral school to grant equivalence on the basis of the previous and current curricula. The Council of the Doctoral School shall analyse the request, in consultation with the course holder, and the equivalence procedures shall be followed. Following the council meeting concerning equivalence, minutes shall be drawn up, indicating that this process has been completed and that the plan has been recognised.

(7) Recognition of certain elements or of the entire individual scientific research/artistic creation plan may be granted only if the thesis topic has remained unchanged, provided that credits were obtained for the previous activities, or if the doctoral school has a recognition mechanism in its regulations and issues a certificate endorsed by the Council of the Doctoral School. This certificate shall be submitted to the Institute for Doctoral Studies together with the recognition request signed by the doctoral supervisor.

(8) The mechanism for recognising courses from a previous doctoral training period and/or the



entire doctoral training period shall be implemented under the following conditions:

- a) the courses previously completed shall be eligible if they amount to a total of 30 ECTS credits and are relevant to the field of research in which the candidate is pursuing their current doctoral studies;
- b) courses completed during a previous doctoral training period, at a time when they were not associated with a credit system, may be recognised through equivalence, provided that their topics are relevant to the doctoral student's field of research and that their content complies with the academic standards of the current doctoral programme;
- c) doctoral training periods completed at other universities, in the same field of research, may be fully recognised, subject to compliance with academic standards and institutional quality criteria;
- d) where the recognised courses do not amount to 30 ECTS credits, the doctoral student shall complete the required number of credits by enrolling in the courses provided for in the curriculum of the Doctoral School of International Relations and European Studies;
- e) the recognition process shall be carried out on the basis of supporting documents and shall be subject to the approval of the Council of the Doctoral School of International Relations and European Studies;
- f) the procedure for granting equivalence to courses and to a previous doctoral training period shall require the Doctoral School of International Relations and European Studies to issue a certificate, endorsed by the Council of the Doctoral School, which shall be submitted to the Institute for Doctoral Studies together with the recognition request signed by the doctoral supervisor. These documents must be submitted to the Institute for Doctoral Studies no later than the first week of the academic year in which the doctoral student was admitted to the new doctoral study programme.

(4) Required documentation: Doctoral students requesting recognition of previous courses or training periods must submit the following documents:

- a written request addressed to the Director of the Doctoral School;
- official documents certifying the acquisition of credits, including transcripts, diplomas, or other relevant documents.

(5) Deadlines and procedure:

- a) Requests shall be analysed by a committee designated by the Council of the Doctoral School within 30 working days of submission.
- b) Decisions shall be communicated in writing, and any rejection shall include the reasons for such rejection.

Note for the final version: the Romanian source restarts the numbering at “(4)” and “(5)” after paragraph “(8)”. In the final regulation, these should probably be renumbered as “(9)” and “(10)”, unless they are intended to belong to a separate article.

VIII. ATTENDANCE OBLIGATIONS OF DOCTORAL STUDENTS

Art. 14

(1) Doctoral students enrolled in full-time education shall have the following attendance obligations:

- a) participation in the activities within the training programme based on advanced university studies, in accordance with the established timetable;
- b) physical attendance at at least 75% of the teaching activities organised within each course of the training programme;
- c) participation in the periodic meetings scheduled with the doctoral supervisor and with the



- academic guidance and integrity committee, at least once every three months;
- d) attendance at courses, seminars, examinations or other evaluations conducted by the doctoral supervisor within bachelor's or master's programmes, including occasional lectures delivered at the supervisor's invitation or examination invigilation, with a view to better integration into the academic life of the faculty;
- e) for scholarship-holding doctoral students, presence within the department/faculty for the performance of teaching activities, amounting to 2–6 hours per week, in accordance with the provisions of Article 15 of the BBU Regulation on the organisation and conduct of doctoral studies.
- (2) Doctoral students enrolled in part-time education shall have the following attendance obligations:
- a) participation in the activities within the training programme based on advanced university studies, in the format and according to the timetable established by the Doctoral School;
- b) physical attendance at at least 50% of the teaching activities organised within each course of the training programme;
- c) participation in the periodic meetings scheduled with the doctoral supervisor and with the academic guidance and integrity committee, at least once every six months.
- (3) The Doctoral School shall monitor the fulfilment of attendance obligations by means of a semester activity record completed by each doctoral student. This record shall include evidence of participation in all activities provided for in this Regulation, shall be endorsed by the doctoral supervisor, and shall be submitted to the Secretariat of the Doctoral School at the end of each semester. On the basis of these records, the Doctoral School shall prepare centralised records concerning doctoral students' participation in the scheduled activities.
- (4) Failure to comply with attendance obligations may lead to the application of sanctions, including expulsion, in accordance with the provisions of this Regulation and of the BBU regulations.

IX. RESEARCH ACTIVITIES AND INCLUSION IN RESEARCH TEAMS/GROUPS

Art. 15

- (1) The research activities of doctoral students shall be established according to the chosen research topic and approved in the individual plan of doctoral studies.
- (2) The doctoral supervisor may facilitate the inclusion of the doctoral student in research teams or groups, depending on the chosen topic and the research directions of the department/faculty, by:
- a) integrating doctoral students into research projects carried out under their supervision or under the supervision of the department;
- b) facilitating collaboration with other research teams within BBU or within other national or international partner institutions;
- c) encouraging participation in research project competitions intended for doctoral students;
- d) supporting doctoral students in establishing thematic research groups with other doctoral students or early-career researchers.
- (3) The Doctoral School of International Relations and European Studies shall ensure doctoral students' access to the following research resources:
- a) BBU libraries, including access to the international databases to which the university subscribes;
- b) the laboratories and research infrastructure available at faculty and university level;



- c) access to hardware resources and facilities for data collection, processing and analysis;
 - d) funds for participation in national and international scientific conferences, subject to availability within the doctoral grant;
 - e) access to the resources of the research centres within the faculty.
- (4) The doctoral supervisor shall support the doctoral student in accessing additional research resources from outside the university by:
- a) facilitating research stays at other universities or institutes;
 - b) providing recommendations for mobility or research scholarships;
 - c) developing collaborations with specialists from other institutions who can provide expertise in the research topics addressed.
- (5) The Doctoral School shall encourage interdisciplinary approaches and collaboration among doctoral students from related fields, facilitating access to research resources in those fields.

X. CHANGE OF DOCTORAL SUPERVISOR

Art. 16

- (1) The change of doctoral supervisor may take place in the following situations:
- a) upon the reasoned request of the doctoral student, for reasons concerning the supervisory relationship between the doctoral supervisor and the doctoral student;
 - b) where the doctoral supervisor has reached the age of 65 and does not wish to continue supervising doctorates;
 - c) where the doctoral supervisor is unavailable for a period exceeding one year, including illness, death, transfer to another institution, or similar circumstances;
 - d) upon the request of the doctoral supervisor, for duly justified reasons, with the endorsement of the Council of the Doctoral School;
 - e) where breaches of the rules of professional ethics and deontology by the doctoral supervisor are established;
 - f) where the status of doctoral supervisor is withdrawn in accordance with this Regulation.
- (2) The procedure for changing the doctoral supervisor shall be carried out as follows:
- a) the doctoral student or, where applicable, the doctoral supervisor shall submit a reasoned request to the Secretariat of the Doctoral School;
 - b) the Director of the Doctoral School shall examine the request and organise consultations with both the doctoral student and the doctoral supervisor concerned;
 - c) the Council of the Doctoral School shall examine the request and issue a decision within 30 days;
 - d) where the request is approved, the Council of the Doctoral School shall propose a new doctoral supervisor, taking into account the field of research and the topic of the thesis, as well as the availability of doctoral supervisors within the Doctoral School;
 - e) the new doctoral supervisor shall express their written consent to take over the supervision of the doctoral student and of the research topic.
- (3) Where, within the Doctoral School of International Relations and European Studies, there is no doctoral supervisor available in the field of the doctoral student's thesis, the Council of the Doctoral School shall facilitate, through the Council for Doctoral Studies, the identification of a doctoral supervisor from other doctoral schools within BBU.
- (4) The doctoral student and the new doctoral supervisor shall draw up and sign a new individual



plan of doctoral studies, which shall be submitted for approval to the Council of the Doctoral School.

(5) The change of doctoral supervisor shall be finalised by means of an addendum to the doctoral studies contract.

XI. DEVELOPMENT AND IMPLEMENTATION OF MONITORING INDICATORS

Art. 17

(1) The Doctoral School of International Relations and European Studies shall develop and implement specific indicators for the monitoring and internal evaluation of the quality of doctoral study programmes, in accordance with the BBU quality assurance strategy.

(2) The indicators for monitoring and internal evaluation shall be based on the criteria for the distribution of grants/budget-funded places among doctoral schools and doctoral supervisors, as established by Decision of the Administrative Council, and shall concern the following dimensions:

a) the optimal ratio between the number of active doctoral supervisors and the number of doctoral students in the doctoral training period:

- the number of active doctoral supervisors, namely those under the age of 66 or those whose activity as tenured staff has been extended;

- the total number of doctoral students in the doctoral training period under the supervision of each supervisor;

b) the scientific performance of doctoral supervisors:

- the score obtained according to the habilitation criteria in the field of International Relations and European Studies / Political Science;

- fulfilment of the minimum habilitation standards;

c) the scientific performance of doctoral students over the last four years:

- articles published in category D1 of the scientific subfield, namely the top 10% in WoS;

- articles indexed in WoS and Scopus;

- ERIH PLUS articles;

- other articles indexed in international databases recognised under the CNATDCU minimum standards;

- books and book chapters indexed in WorldCat;

- books and book chapters not indexed in WorldCat;

d) the visibility and internationalisation of doctoral studies over the last four years:

- number of theses successfully defended under joint supervision or as European doctorates;

- number of international conferences/conference sections/workshops organised by the Doctoral School;

- number of doctorates completed at BBU by international students;

- number of media disseminations of doctoral students' research;

- number of theses written in languages of international circulation;

- number of courses taught in languages of international circulation within the curricula;

- number of theses written by international students in the languages specific to the relevant specialisations;

e) participation of scholarship-holding doctoral students in the teaching and administrative activity of the faculty/university:



- number of seminars/laboratories conducted weekly without remuneration during the academic year;
 - other unpaid and documentable activities carried out by doctoral students for the benefit of the university/faculty/department, including the organisation of conferences, workshops and summer schools, the marking of examination papers, examination invigilation, and similar activities;
 - f) the contribution of doctoral supervisors to supporting doctoral students:
 - number of doctoral students paid from research grants;
 - g) the success rate of budget-funded doctoral students holding scholarships:
 - the ratio between the total number of doctoral students enrolled over the last four years and the number of those who completed their studies within the prescribed period.
- (3) Monitoring shall be carried out annually, through the completion and analysis of centralised data in the reporting forms requested by the BBU Institute for Doctoral Studies for the allocation of budget-funded places.
- (4) The monitoring results shall be analysed by the Council of the Doctoral School and shall form the basis for decisions aimed at improving doctoral study programmes.
- (5) Every five years, the Doctoral School shall carry out a comprehensive internal evaluation of doctoral study programmes, followed by an action plan aimed at remedying the deficiencies identified and enhancing quality, in accordance with the periodicity of ARACIS evaluations.

XII. PERIODIC EVALUATION OF DOCTORAL SUPERVISORS

Art. 18

- (1) The tenured doctoral supervisors of the Doctoral School of International Relations and European Studies shall be subject to periodic internal evaluation every five years, in accordance with the provisions of Article 38 of the BBU Regulation on the organisation and conduct of doctoral studies.
- (2) The internal evaluation shall be coordinated by the Director of the Doctoral School and shall be based on the following criteria:
- a) the results of the supervisor's own scientific research:
 - relevant publications in the field of International Relations and European Studies / Political Science, including articles in ISI/WoS/Clarivate-indexed journals, books or chapters in volumes published by recognised publishing houses;
 - citations of published works;
 - participation in prestigious national and international conferences;
 - research projects coordinated or in which the supervisor participated as a member;
 - prizes and distinctions obtained.
 - b) the scientific results of the supervised doctoral students:
 - the quality of the doctoral theses supervised;
 - publications by doctoral students in journals indexed in international databases;
 - participation by doctoral students in national and international conferences;
 - prizes and distinctions obtained by doctoral students.
 - c) the quality of supervision:
 - the rate of completion of doctoral studies within the statutory period;
 - evaluation of the doctoral supervisor by doctoral students;



- the frequency and effectiveness of supervision meetings;
 - support provided to doctoral students for their integration into the scientific community.
- d) compliance with the rules of academic ethics and deontology.
e) involvement in the development of the Doctoral School and in institutional activities.

(3) The evaluation procedure shall include:

- a self-evaluation report prepared by the doctoral supervisor;
- peer evaluation carried out by other doctoral supervisors in the field;
- feedback from doctoral students, collected through anonymous questionnaires;
- analysis of quantitative indicators of scientific performance;
- evaluation carried out by the Director of the Doctoral School.

(4) The results of the evaluation shall be analysed by the Council of the Doctoral School and shall be finalised through:

- an evaluation report highlighting strengths and aspects requiring improvement;
- specific recommendations for improving the activity;
- concrete support measures, where applicable.

(5) Where major deficiencies are identified, the Council of the Doctoral School may propose:

- an action plan with precise deadlines for remedying the deficiencies;
- temporary limitation of the number of doctoral students who may be supervised;
- suspension or withdrawal of the status of doctoral supervisor under the conditions provided for in Article 8.

(6) Doctoral supervisors who obtain excellent results following the evaluation may be rewarded through:

- an increase in the number of admission places allocated;
- priority in the allocation of research resources;
- nomination for institutional prizes and distinctions.

XIII. DRAFTING AND PUBLIC DEFENCE OF THE DOCTORAL THESIS

Art. 19

(1) The doctoral programme shall be completed through the public defence of the doctoral thesis.

(2) The administrative stages of the public defence are detailed in the Regulation on the Completion of Doctoral Studies, available on the website of the Institute for Doctoral Studies (ISD) of BBU Cluj-Napoca: <https://doctorat.ubbcluj.ro/ro/sustinerea-publica-a-tezelor/>.

(3) The requirements for drafting the doctoral thesis in the field of International Relations and European Studies, respectively Political Science, are specified in the Guide for Drafting the Doctoral Thesis – Annex 1.

Art. 20

In order to obtain the doctoral title in the field of International Relations and European Studies and in the field of Political Science, candidates must meet the following minimum national standards, in accordance with Order No. 3018/2025 concerning the minimum national standards required and mandatory for the award of the doctoral title, Annex 26. For candidates enrolled during the period 2017–2024, Order No. 5110/2018 of 17 September 2018, Annex 26, shall apply. The data are available on the website of the Doctoral School, here:

<https://sites.euro.ubbcluj.ro/sdrise/standardele-minimale-cnatdca-aplicabile-specifice-domeniului-in-vederea-acordarii-titlului-de-doctor/>.



XIV. DOCTORAL STUDENTS

Art. 21

The status of doctoral student of the Doctoral School of International Relations and European Studies shall be acquired only following the admission competition organised in accordance with the Methodology for Admission to Doctoral Studies at BBU, or through the reallocation of doctoral students from other doctoral schools, and shall become effective upon enrolment, through the signing and approval of the Doctoral Studies Contract and of the Individual Study Plan.

Art. 22

(1) Throughout the duration of doctoral studies, the doctoral student shall be under the authority of the doctoral supervisor, or of the doctoral supervisors in the case of joint supervision, and shall be supported by the academic guidance and integrity committee, the Council of the Doctoral School and the Director of the Doctoral School. For teaching activity and other activities within the faculty, the doctoral student shall consult the doctoral supervisor and, together with the supervisor and the Head of Department, they shall decide how such activities are to be carried out, so that they do not interfere with the preparation of the doctoral thesis.

(2) In the case of scholarship-holding doctoral students, the provisions of Article 15 of the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies, as amended and supplemented by Decisions of the BBU Senate, shall apply, in accordance with the Procedure concerning the teaching activity of scholarship-holding doctoral students – Doctoral School of International Relations and European Studies – Annex 2.

(3) The Doctoral School of International Relations and European Studies shall encourage the participation of doctoral students in national and international research projects in order to facilitate the preparation of the doctoral thesis.

(4) The doctoral student and their doctoral supervisor shall have the right to use the financial resources of the doctoral grant, in accordance with the law and the rules in force, for the fulfilment of the objectives of the research programme.

Art. 23

(5) The rights and obligations of doctoral students are provided for in the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies, as amended and supplemented by Decisions of the BBU Senate.

Notă: în textul românesc, Art. 23 începe direct cu alineatul (5). Pentru forma finală, numerotarea ar trebui verificată.

XV. PRINCIPLES OF SCIENTIFIC, PROFESSIONAL AND UNIVERSITY ETHICS AND DEONTOLOGY

Art. 24

All members of the Doctoral School of International Relations and European Studies are required to comply with the provisions of the Framework Code of University Ethics and Deontology, the Code of Conduct for the Prevention and Sanctioning of Xenophobia, Radicalisation and Hate Speech, the Guide for Combating Discrimination, the Code of Conduct on Antisemitism, the advisory guide “Ethics and Academic Honesty” for students of Babeş-Bolyai University, the Guide for Gender Equality at BBU, and the Procedure for Ensuring/Protecting Students’ Mental Well-being within Babeş-Bolyai University of Cluj-Napoca. For further information on academic ethics and integrity, members of DSIRES are encouraged to consult the official page of the BBU Ethics



Committee: https://www.ubbcluj.ro/ro/despre/organizare/comisia_de_etica.

Failure to comply with the provisions of the aforementioned documents may entail sanctions in accordance with the university regulations in force.

Art. 25

(1) The Doctoral School shall be responsible for informing the doctoral student about scientific, professional and university ethics, and for verifying compliance therewith, including compliance with deontological provisions throughout the conduct of doctoral research.

(2) The Council of the Doctoral School shall take measures to prevent and shall sanction breaches of the rules of scientific, professional and university ethics, in accordance with the BBU Code of Ethics and Professional Deontology.

(3) In the event of academic fraud or plagiarism, the doctoral student shall be liable in accordance with the criminal legislation and copyright law in force at the date on which the fraud or plagiarism is established.

Art. 26

(1) The identification of academic fraud, such as plagiarised ideas or wording, or the invocation of empirical data that do not correspond to the production process specified in the thesis, during peer evaluation, for example during the presentation of annual reports before the guidance committee, shall be reported to the Council of the Doctoral School, which shall decide, by majority vote, whether the material is to be revised or the doctoral student is to be expelled.

(2) The identification of academic fraud during the presentation before the guidance committee, prior to the public defence, or during the public defence shall lead to the rejection of the thesis.

XVI. HABILITATION

Art. 27

(1) Habilitation represents the certification of the status of doctoral supervisor, granted by Order of the relevant minister, following the proposal for the granting of the habilitation certificate by the National Council for the Attestation of University Titles, Diplomas and Certificates (CNATDCU).

(2) The minimum standards required and mandatory for the granting of habilitation in the field of International Relations and European Studies (...) are specified in Order of the Minister of Education and Research No. 3019/2025 approving the minimum national standards required and mandatory for the award of the teaching titles of Associate Professor and Professor in higher education, as well as of the habilitation certificate. For habilitation within the RISE Doctoral School, the candidate must cumulatively meet, in addition to the minimum standards required and mandatory for the granting of habilitation in the field of International Relations and European Studies / Political Science, as specified in Order of the Minister of Education and Research No. 3019/2025, the additional standards and criteria concerning the quality of teaching and scientific research activity, in accordance with BBU Senate Decision No. 37/10 March 2025 on the Competition Methodology for filling vacant teaching and research positions at Babeş-Bolyai University of Cluj-Napoca, with reference to meeting the standards for the position of Professor, as well as the additional standards and criteria of the Faculty of European Studies, available here: https://www.ubbcluj.ro/ro/infoubb/posturi_vacante/files/standarde_minimale_facultati/Standarde_Facultatea_de_Studii_Europene.pdf. These are also specified in Article 6 para. (3) of this Regulation.

(3) The conduct of the habilitation process through the Doctoral School of International Relations



and European Studies is governed by BBU Senate Decision No. 62 of 15 April 2024 concerning the amendment of the Regulation on the organisation and conduct of doctoral studies, and by BBU Senate Decision No. 78 of 10 June 2024 concerning the approval of the BBU Habilitation Regulation.

XVII. QUALITY EVALUATION

Art. 28

Quality assurance of the doctoral programme shall be carried out in accordance with the provisions of the Babeş-Bolyai University Regulation on the organisation and conduct of doctoral studies, as amended and supplemented by Decisions of the BBU Senate, as well as in accordance with Order of the Minister No. 3020/2024 of 8 January 2024 approving the Framework Regulation on doctoral studies, issued by the Ministry of Education and published in the Official Gazette No. 56 of 22 January 2024.

XVIII. FINAL PROVISIONS

Art. 29

The Regulation of the Doctoral School of International Relations and European Studies shall be drafted by the Council of the Doctoral School of International Relations and European Studies, following consultation with all tenured doctoral supervisors of the Doctoral School, shall be endorsed by the Council of the Doctoral School of International Relations and European Studies and by the Faculty Council, and shall be approved by the Council for Doctoral Studies.

Art. 30

- (1) Members of the Doctoral School of International Relations and European Studies are required to know, comply with and apply the provisions of this Regulation.
- (2) This Regulation shall apply to all doctoral students who fall under the scope of the Law on Higher Education No. 199/2023, published in the Official Gazette of Romania, Part I, No. 614/5 July 2023, as well as BBU Senate Decision No. 62 of 15 April 2024 concerning the amendment of the Regulation on the organisation and conduct of doctoral studies, and shall enter into force on the date of its validation by the Council for Doctoral Studies.

Art. 31

- (1) The Regulation on the organisation and operation of the Doctoral School of International Relations and European Studies shall be valid for the entire duration of the existence of the field of Political Science and of the subfield of International Relations and European Studies, provided that it is not amended and/or supplemented by decisions of the Council of the Doctoral School, the Council for Doctoral Studies or the Senate of Babeş-Bolyai University, and provided that it does not conflict with the provisions of any laws or regulations.
- (2) The Regulation of the Doctoral School of International Relations and European Studies shall be supplemented, whenever necessary, by new legal regulations concerning activities specific to the Doctoral School of International Relations and European Studies.
- (3) This Regulation may be amended at the initiative of the Director of the Doctoral School, of at least one half of the members of the Council of the Doctoral School, or of one third of the tenured members of the Doctoral School, in compliance with the procedure followed for its adoption. Any amendment shall enter into force on the date of its validation by the Council for Doctoral Studies.

Art. 32

- (1) Within the Doctoral School of International Relations and European Studies, there shall operate



an Appeals Settlement Committee, the competent body for analysing and settling appeals concerning the application of the provisions of the regulations in force within the Doctoral School.

(2) The Appeals Settlement Committee shall consist of three full members and two substitute members, who are tenured doctoral supervisors of the Doctoral School, who are not members of the Council of the Doctoral School, and who are not in a conflict of interest in relation to the persons involved in the appeal.

(3) The members of the Appeals Settlement Committee shall be appointed by the Council of the Doctoral School for a four-year term of office.

(4) The Appeals Settlement Committee shall have the following duties:

a) to analyse and settle appeals submitted by doctoral students or doctoral supervisors concerning decisions of the Council of the Doctoral School;

b) to analyse and settle appeals concerning the results of evaluations within the training programme based on advanced university studies;

c) to analyse and settle appeals concerning the composition of academic guidance committees or doctoral committees;

d) to analyse and settle appeals concerning the procedures for the preliminary defence and public defence of doctoral theses;

e) to analyse and settle any other appeals concerning procedural aspects of the activity of the Doctoral School.

(5) The procedure for settling appeals shall be conducted as follows:

a) the appeal shall be submitted in writing to the Secretariat of the Doctoral School within five working days from the communication of the contested decision;

b) the Secretariat shall register the appeal and forward it to the Chair of the Appeals Settlement Committee;

c) the Chair shall convene the members of the committee within three working days;

d) the committee shall analyse the appeal on the basis of the documents submitted and, where appropriate, shall hear the parties involved;

e) the committee shall adopt a decision by open vote, by simple majority, within no more than ten working days from receipt of the appeal;

f) the committee's decision shall be communicated in writing to the appellant and shall be final at the level of the Doctoral School.

(6) Where the appellant is not satisfied with the solution issued by the Appeals Settlement Committee, they may refer the matter to the Council for Doctoral Studies within five working days from the communication of the committee's decision.

(7) The committee shall prepare an annual report on the appeals settled, which it shall submit to the Council of the Doctoral School and to the Director of the Council for Doctoral Studies.

(8) Where a member of the Appeals Settlement Committee is in a conflict of interest or is unable to perform their duties, they shall be replaced by one of the substitute members.

This Regulation contains four annexes, as follows:

Annex 1 – Guide for Drafting the Doctoral Thesis, with example

Annex 2 – Procedure concerning the teaching activity of scholarship-holding doctoral students, with consent form

Annex 3 – Monthly Activity Report of doctoral students

Annex 4 – Scientific Research Progress Report / Research Project

This Regulation was endorsed at the meeting of the Council of the Doctoral School of



UNIVERSITATEA BABEŞ-BOLYAI
BABEŞ-BOLYAI TUDOMÁNYEGYETEM
BABEŞ-BOLYAI UNIVERSITÄT
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TRADITIO ET EXCELLENTIA



Universitatea Babeş-Bolyai
FACULTATEA DE
STUDII EUROPENE



International Relations and European Studies held on 10 September 2025, endorsed by the Council of the Faculty of European Studies on 16 September 2025, and approved by the Council for Doctoral Studies at its meeting of 14 November 2025. Its provisions shall apply to all doctoral students who fall under the scope of the Law on Higher Education No. 199/2023, as subsequently amended and supplemented, and Order of the Minister of Education No. 3020/2024 of 8 January 2024.



Annex 1

GUIDE FOR DRAFTING THE DOCTORAL THESIS

in accordance with the model proposed by CNATDCU within
Committee 26 – Political Science, Security Studies, Military Sciences, Intelligence
and Public Order

1. FORMAL STRUCTURE

1.1. Doctoral theses in Political Science, International Relations and European Studies are products of scientific research and should follow the recommended structure below: introduction; theoretical section; methodological section; the research proper; research findings and their discussion; the impact of the findings on the field of application; conclusions highlighting the author's scientific contribution.

1.2. Doctoral theses shall contain between 60,000 and 125,000 words¹, excluding appendices. The word count shall include the main text, footnotes and bibliographical references. The following shall not be included in the word count: the title page, table of contents, abstracts, list of figures/tables, appendices and bibliographical lists.

2. TITLE PAGE OF THE THESIS

The title page of the thesis shall include:

- a) the name of the institution, namely Babeş-Bolyai University, the Faculty of European Studies, and the doctoral school in which the doctoral student is enrolled, namely the Doctoral School of International Relations and European Studies. In the case of a jointly supervised doctorate, the names of both institutions shall be indicated;
- b) the title of the thesis;
- c) the author's surname and first name;
- d) the academic rank, followed by the surname and first name of the scientific supervisor;
- e) the year of the defence and the place where it is held;
- f) any other information requested by the partner institution, where the thesis is prepared under joint supervision.

3. CONTENT ELEMENTS

3.1. Field alignment. Theses shall address research problems specific to political science, international relations and European studies.

3.2. Theoretical and empirical component. Theses shall include a theoretical, that is, normative, and/or empirical research component, within which the author provides an original analysis of concepts and primary or secondary data in order to meet clearly formulated, realistic and relevant research objectives in relation to the proposed research problem. The analysis of the specialist literature, including meta-analyses or systematic reviews, shall not be deemed equivalent to an empirical component. Exclusively theoretical doctoral theses may be justified only in particular situations, on the basis of the following arguments: the originality of the argument, the analytical dimension, and the complex and innovative nature of the research approach. These aspects shall be

¹ The threshold of 125,000 words is indicative; depending on the specific nature of the thesis, this threshold may be exceeded.



clearly highlighted and accompanied by an explanation of the need for a purely theoretical approach.

3.3. Research methodology. The methodology used must be congruent with the conceptual framework and theoretical approach, following the epistemological premises of the selected or developed analytical framework. The methodology shall be appropriate for providing answers to the research questions addressed by the thesis and, where applicable, for testing the research hypotheses. The results obtained, the interpretations offered, the conclusions formulated and the proposals advanced by the author shall derive from the analysis conducted, shall be original or novel in character, and shall be pertinent, relevant and useful from a theoretical and/or practical perspective.

3.4. Applicability. Professional doctoral theses shall include a section or chapter dedicated to discussing the concrete ways in which the research results may be transferred and applied within the professional field, including the presentation and substantiation of their relevance, as well as the ways in which the usefulness of the research approach and of its results may be recognised.

4. QUALITY ELEMENTS

4.1. The thesis shall generate new scientific knowledge. The work shall contribute to the development of existing knowledge by proposing new concepts, taxonomies, explanatory models or original and relevant interpretative models, or through other scientific contributions, with appropriate reference to the existing body of knowledge in the field. From a scientific perspective, it shall address a novel topic, apply original conceptual or theoretical solutions, innovate methodologically, and be both creative and robust in the interpretation of results.

4.2. Potential impact of the results. Doctoral theses shall demonstrate the potential to contribute to the understanding of relevant phenomena, processes or states of affairs, and their results shall have the potential to influence the direction and content of future research or practice in the field. In the case of a professional doctorate, it is advisable that the results be directly usable for substantiating policies, programmes or interventions in the social, economic, military, diplomatic or security fields.

4.3. Theoretical and methodological complexity. The work shall use advanced and complex concepts and theorisation, and shall produce results by employing methods and techniques for data collection and data processing appropriate to advanced scientific research. The thesis shall include the formulation, explicit substantiation and consistent pursuit of research questions, objectives and hypotheses. In order to ensure the transparency of the research results, it is recommended that the databases/data collected for the preparation of doctoral theses be made available in open access.

4.4. Research data. The data used must be obtained rigorously, in accordance with the methodology employed, and must allow valid conclusions concerning the research universe and/or the formulation of valid answers to the research questions. For the purpose of evaluating the doctoral thesis, the primary data, including databases, transcripts of interviews used in the analysis, and similar materials, must be included in the appendices to the thesis in electronic format.

4.5. Bibliographical documentation. The author shall demonstrate knowledge of the relevant and current scientific literature in the field of the thesis and shall present the literature coherently and critically. The author shall not include in the bibliography works that are not cited in the body of the thesis. All works cited in the text shall be included in the bibliography.

5. ETHICS AND INTEGRITY REQUIREMENTS



Compliance with the rules of good conduct in research. The doctoral thesis and the activities carried out for its preparation shall comply with the rules of good conduct in research and development activity, as well as with the standards of scientific research ethics and academic integrity, including with regard to the absence of plagiarism, in accordance with international standards of good practice, national legislation, and the regulations of the BBU Institution Organising Doctoral Studies and of the Doctoral School of International Relations and European Studies. Research methods and techniques shall be presented and used correctly, allowing full understanding of the manner in which the results were obtained and, where applicable, of the manner in which the study may be replicated.

6. INTEGRATION INTO THE THESIS OF PUBLICATIONS RESULTING FROM DOCTORAL RESEARCH

The author may include in the text of the thesis, either in extenso or in part, scientific articles, chapters in collective volumes, and similar publications published as part of the doctoral research prior to the public defence. In such cases, the author shall specify this incorporation both in the introductory section and in the body of the text, and shall indicate the relevant publication as a full bibliographical reference.

7. RULES FOR WRITING AND FORMATTING

7.1. Writing and textual form. The text shall be written using specialist terminology, in a style and syntactic structure appropriate to a scientific work. The thesis shall be clearly and logically organised, with a well-defined structure appropriate to the proposed research approach, and the arguments shall be presented coherently and supported by facts, statistics and examples. The use of graphs, tables and images shall comply with standards recognised in international academic practice, such as APA, Chicago or Harvard.

7.2. Bibliographical references. The works cited shall be indicated in full and in accordance with the rules in force, with references inserted in the text through a unified system, used consistently and rigorously, so as to allow the identification and verification of all bibliographical sources used. Any citation style or system recognised in international academic practice, such as APA, Chicago or Harvard, shall be accepted, provided that it is used consistently. The combination of citation styles shall not be permitted.



Standards for Citing Authors

In the case of paraphrasing, the source of the ideas or arguments presented must be indicated. In the case of reproduction, in addition to indicating the source, quotation marks must be used in order to mark verbatim borrowings. In conclusion, the source must be indicated in every situation in which an author's idea or argumentative structure is used, whether in a general-descriptive or verbatim manner.

Citation Style

We propose the “classical” citation style, using footnotes, according to the following model. The names, titles and page numbers, although real, have been selected at random. Where the specific nature of the work produced and of the sources cited allows it, the “Harvard” citation style may be used, with the agreement of the academic supervisor.

1. Books

A. Printed books

(i) Footnote: First name and surname of the author(s), *Title of the book in italics*, edition of the book, where applicable, city: publisher, year, page/pages.

Examples:

(i1) one author: Pierre Bourdieu, *Rațiuni practice. O teorie a acțiunii*, București: Editura Meridiane, 1999, p. 93.

(i2) two authors: Ian Chiswell and Wilfrid Hodges, *Mathematical Logic*, Oxford: Oxford University Press, 2007, pp. 171–173. Where the information extends over several pages, use “pp.” and provide the page range.

(i3) three authors: George S. Boolos, John P. Burgess and Richard C. Jeffrey, *Computability and Logic*, 4th edition, New York: Cambridge University Press, 2002, p. 127.

(i4) four or more authors: Edward O. Laumann et al., *The Social Organization of Sexuality: Sexual Practices in the United States*, Chicago: University of Chicago Press, 1994, p. 55.

Nota bene:

a) When drafting footnotes, commas, not full stops, shall be inserted between the information elements, such as author and title, with the exception of the city and publisher, between which a colon shall be inserted.

b) Where a book has four or more authors, only the first author followed by *et al.* shall be cited in the text.

(ii) Bibliography: Surname, first name of the author(s), *Title of the book in italics*, city: publisher, year.

Examples:

(ii1) one author: Bourdieu, Pierre, *Rațiuni practice. O teorie a acțiunii*, București: Editura Meridiane, 1999.

(ii2) two authors: Chiswell, Ian and Hodges, Wilfrid, *Mathematical Logic*, Oxford: Oxford University Press, 2007.



(ii3) *trei autori*: Barth, James; Caprio, Gerard și Levine, Ross, *Rethinking Bank Regulation: Till Angels Govern*, New York: Cambridge University Press, 2006.

(ii4) *patru sau mai mulți autori*: Laumann, Edward O. et al., *The social organization of sexuality: Sexual practices in the United States*, Chicago: University of Chicago Press, 1994.

Nota bene:

a) When drafting footnotes, commas, not full stops, shall be inserted between the elements of information, such as author, title and so forth, with the exception of the city and publisher, between which a colon shall be inserted.

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(ii4) four or more authors: Laumann, Edward O. et al., *The Social Organization of Sexuality: Sexual Practices in the United States*, Chicago: University of Chicago Press, 1994.

Nota bene:

a) For the alphabetical ordering of the bibliography, the surname shall be cited first, followed by the first name of each author, separated by a comma.

b) Books with multiple authors shall be cited in the order in which the authors appear in the book.

c) In the case of a book written by three authors, the bibliography shall indicate the surname and first name of the first author, followed by a semicolon (;), after which the surname and first name of the second author shall be indicated, followed by the conjunction “and”, and then the surname and first name of the third author.

d) All sources used in the thesis must also be indicated in the bibliography.

e) The cited pages shall not be repeated in the bibliography.

f) Note that each bibliographical citation/reference ends with a full stop, as in the case of any sentence.

B. Books in Electronic Format

B1. Books Available Online

(i) Footnote: First name and surname of the author(s), *Title of the book in italics*, city: publisher, year, page/pages, URL address/link, date accessed.

Example:

Malcolm Gladwell, *The Tipping Point: How Little Things Can Make a Big Difference*, Boston: Little, Brown, 2000, p. 25, accessed on 14 June 2025.

Nota bene:



Where the book consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

(ii) Bibliography: Surname, first name of the author(s), *Title of the book in italics*, city: publisher, year, URL address/link.

Example:

Gladwell, Malcolm, *The Tipping Point: How Little Things Can Make a Big Difference*, Boston: Little, Brown, 2000, p. 25, accessed on 14 June 2025.

B2. Books in Kindle, EPUB or Similar Format

(i) Footnote: First name and surname of the author(s), *Title of the book in italics*, city: publisher, year, page/pages, edition followed by the type of format, namely Kindle, EPUB or similar.

Example:

Barry Buzan, Ole Waever, *Regions and Powers*, Cambridge, UK: Cambridge University Press, 2023, p. 5. Kindle edition.

Nota bene:

Where the book consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

(ii) Bibliography: Surname, first name of the author(s), *Title of the book in italics*, city: publisher, year, edition followed by the type of format, namely Kindle, EPUB or similar.

Example:

Buzan, Barry, Waever, Ole, *Regions and Powers*, Cambridge, UK: Cambridge University Press, 2023. Kindle edition.

2. Chapters or Articles in an Edited Volume, Printed or Electronic

(i) Footnote: First name and surname of the author(s), “Title of the article in quotation marks”, in first name and surname of the editor(s), followed by (ed.)/(eds.), or of the coordinator(s), followed by (coord.), *Title of the volume in italics*, city: publisher, year, page/pages.

Examples:

(i1) edited volume with one editor: Mark Steiner, “Mathematics – Application and Applicability”, in Stewart Shapiro (ed.), *The Oxford Handbook of Philosophy of Mathematics and Logic*, Oxford: Oxford University Press, 2005, p. 627.

(i2) collective volume with one coordinator: Cornelia Mureșan, “Analiza logliniară”, in Traian Rotariu (coord.), *Metode statistice aplicate în științele sociale*, Iași: Polirom, 2006, pp. 229–230.

(i3) edited volume with multiple editors: Boris Groys, “Comunismul privit din afară”, in Adrian T. Sîrbu and Alexandru Polgar (eds.), *Genealogii ale postcomunismului*, Cluj: Idea Design & Print, 2009, p. 48.

Nota bene:

a) Where the book consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

b) Where the book consulted is in electronic format, the instructions under point 1B shall apply.

(ii) Bibliography: Surname, first name of the author(s), “Title of the article in quotation marks”, in first name and surname of the editor(s), followed by (ed.)/(eds.), *Title of the book in italics*, city: publisher, year, page range over which the chapter/article is published.

Examples:

(ii1) edited volume with one editor: Steiner, Mark, “Mathematics – Application and Applicability”, in Stewart Shapiro (ed.), *The Oxford Handbook of Philosophy of Mathematics and Logic*, Oxford: Oxford University Press, 2005, pp. 624–649.



(ii2) collective volume with one coordinator: Mureșan, Cornelia, “Analiza logliniară”, in Traian Rotariu (coord.), *Metode statistice aplicate în științele sociale*, Iași: Polirom, 2006, pp. 228–253.

(ii3) edited volume with multiple editors: Groys, Boris, “Comunismul privit din afară”, in Sîrbu, Adrian T. and Polgar, Alexandru (eds.), *Genealogii ale postcomunismului*, Cluj: Editura Idea Design & Print, 2009, pp. 47–58.

Nota bene:

a) Where the book consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

b) Where the book consulted is in electronic format, the instructions under point 1B shall apply.

3. Preface, Foreword, Introduction, Introductory Study or Other Similar Part of a Book/Volume, Printed or Electronic

(i) Footnote: First name and surname of the author(s), “Preface/Foreword/Introduction/Introductory Study, etc.”, in first name and surname of the author(s), editor(s), followed by (ed.)/(eds.), or coordinator(s), followed by (coord.), *Title of the book in italics*, city: publisher, year, page/pages.

Example:

Mircea Dumitru, “Cuvânt înainte”, in Willard van Orman Quine and Joseph Ullian, *Țesătura opiniilor*, Pitești: Paralela 45, 2007, p. 9.

(iii) Bibliography: Surname, first name of the author(s), “Preface/Foreword/Introduction/Introductory Study, etc.”, in surname, first name of the author(s) or editor(s), followed by (ed.)/(eds.), *Title of the book in italics*, city: publisher, year, page range over which the cited part is published.

Example:

Dumitru, Mircea, “Cuvânt înainte”, in Quine, Willard van Orman and Ullian, Joseph, *Țesătura opiniilor*, Pitești: Paralela 45, 2007, pp. 5–15.

Nota bene:

a) Where the book consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

b) Where the book consulted is in electronic format, the instructions under point 1B shall apply.

4. Reviews of Books/Edited or Coordinated Volumes, Printed or Electronic

(i) Footnote: First name and surname of the author(s), “Title of the review in quotation marks”, where applicable, review of *Title of the book/volume in italics* by first name and surname of the author(s) or editor(s), followed by (ed.)/(eds.), in *Title of the journal in italics*, volume, issue, quarter, year, section, such as Reviews or Book Review, page/pages, URL address/link, date accessed.

Example:

Christopher Pincock, review of *The Applicability of Mathematics in Science: Indispensability and Ontology* by Sorin Bangu, in *Philosophia Mathematica*, Vol. 23, No. 3, 2014, Critical Studies/Book Reviews, p. 405.

(ii) Bibliography: Surname, first name of the author(s), “Title of the review in quotation marks”, where applicable, review of *Title of the book/volume in italics* by first name and surname of the author(s) or editor(s), followed by (ed.)/(eds.), in *Title of the journal in italics*, volume, issue, quarter, year, section, such as Reviews or Book Review, URL address/link, date accessed.

Example:



Pincock, Christopher, review of *The Applicability of Mathematics in Science: Indispensability and Ontology* by Bangu, Sorin, in *Philosophia Mathematica*, Vol. 23, No. 3, 2014, Critical Studies/Book Reviews.

Nota bene:

a) Where the book/volume consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

5. Articles Published in Journals

A. Articles Published in Printed Journals

A1. Footnote: First name and surname of the author(s), “Title of the article in quotation marks”, in *Title of the journal in italics*, volume, issue, quarter, where applicable, year, page/pages.

Example:

David Theo Goldberg, “Racism and Rationality: The Need for a New Critique”, in *Philosophy of the Social Sciences*, Vol. 20, No. 3, September 1990, p. 344.

A2. Bibliography: Surname, first name of the author(s), “Title of the article in quotation marks”, in *Title of the journal in italics*, volume, issue, quarter, where applicable, year, page range over which the article is published.

Example:

Goldberg, David Theo, “Racism and Rationality: The Need for a New Critique”, in *Philosophy of the Social Sciences*, Vol. 20, No. 3, September 1990, pp. 317–350.

Nota bene:

Where the article consulted has multiple authors, the instructions under point 1A(i) shall apply.

B. Articles Published in Electronic Journals

B1. Journals for Which a DOI (Digital Object Identifier) Is Available

(i) Footnote: First name and surname of the author(s), “Title of the article in quotation marks”, in *Title of the journal in italics*, volume, issue, quarter, where applicable, year, page/pages, DOI, date accessed.

Example:

Reuben Goodstein, “On the Restricted Ordinal Theorem”, in *Journal of Symbolic Logic*, Vol. 9, No. 2, 1944, p. 35, doi: 10.2307/2268019, accessed on 14 February 2015.

(ii) Bibliography: Surname, first name of the author(s), “Title of the article in quotation marks”, in *Title of the journal in italics*, volume, issue, quarter, where applicable, year, page range over which the article is published, DOI.

Example:

Goodstein, Reuben, “On the Restricted Ordinal Theorem”, in *Journal of Symbolic Logic*, Vol. 9, No. 2, 1944, pp. 33–41, doi: 10.2307/2268019.

Nota bene:

Where the article consulted has multiple authors, the instructions under point 1A(i) shall apply.

B2. Journals for Which No DOI Is Available – the URL/Link Shall Be Indicated

(i) Footnote: First name and surname of the author(s), “Title of the article in quotation marks”, in *Title of the journal in italics*, volume, issue, quarter, where applicable, year, page/pages, URL address/link, date accessed.

Example:

Hilary Putnam, “Nonstandard Models and Kripke’s Proof of the Gödel Theorem”, in *Notre Dame Journal of Formal Logic*, Vol. 41, No. 1, 2000, p. 55, https://projecteuclid.org/download/pdfview_1/euclid.ndjfl/1027953483, accessed on 21 October



2015.

(ii) Bibliography: Surname, first name of the author(s), “Title of the article in quotation marks”, in *Title of the journal in italics*, volume, issue, quarter, where applicable, year, page range over which the article is published, URL address/link, date accessed.

Example:

Putnam, Hilary, “Nonstandard Models and Kripke’s Proof of the Gödel Theorem”, in *Notre Dame Journal of Formal Logic*, Vol. 41, No. 1, 2000, pp. 53–58, https://projecteuclid.org/download/pdfview_1/euclid.ndjfl/1027953483.

Nota bene:

Where the article consulted has multiple authors, the instructions under point 1A(i) shall apply.

6. Articles in Newspapers, Daily Newspapers and Magazines, Printed or Electronic

(i) Footnote: First name and surname of the author(s), “Title of the article in quotation marks”, in *Title of the publication in italics*, volume, issue, date, page/pages, where applicable, URL address/link, date accessed.

Example:

newspaper article: Neil MacFarquhar, “For Russia, Links Between Caucasus and ISIS Provoke Anxiety”, in *New York Times*, 20 November 2015, <http://www.nytimes.com/pages/world/europe/index.html?action=click&contentCollection=Europe&module=Kicker®ion=Header&pgtype=article>, accessed on 20 November 2015.

(ii) Bibliography: Surname, first name of the author(s), “Title of the article in quotation marks”, in *Title of the publication in italics*, volume, issue, date, page range over which the article is published, where applicable, URL address/link.

Example:

newspaper article: MacFarquhar, Neil, “For Russia, Links Between Caucasus and ISIS Provoke Anxiety”, in *New York Times*, 20 November 2015, <http://www.nytimes.com/pages/world/europe/index.html?action=click&contentCollection=Europe&module=Kicker®ion=Header&pgtype=article>.

Nota bene:

a) Where the article consulted has multiple authors or multiple editions, the instructions under point 1A(i) shall apply.

b) Where information concerning some items is missing, all references that can be found in relation to the cited text must be cited: the author, where indicated, the title of the article, the theme/section to which it belongs, where applicable, and the issue or date of publication on the website.

c) Where the article has no pagination, indicate the nearest section to which the quotation belongs.

7. Articles/Documents Retrieved from Online Platforms or Web Pages

(i) Footnote: First name and surname of the author(s), “Title of the article/document in quotation marks”, *Name of the platform/website in italics*, date of posting, where available, section, where applicable, page/pages, URL address/link, date accessed.

Examples:

(i1) article retrieved from an online platform: Vasile Ernu, “Totul rămîne pe vechi sau cauzele înfrîngerii lui Saakașvili”, *CriticAtac*, 3 October 2012, <http://www.criticatac.ro/19333/totul-rmine-pe-vechi-sau-cauzele-infringerii-lui-saakavili/>, accessed on 3 October 2012.

(i2) document retrieved from a web page: Peter Smith, “Tennenbaum’s Theorem”, *Logic Matters*, 28 February 2014, p. 4, http://www.logicmatters.net/resources/pdfs/tennenbaum_new.pdf, accessed on 14 February 2015.



(ii) Bibliography: Surname, first name of the author(s), “Title of the article/document in quotation marks”, *Name of the platform/website in italics*, date of posting, where available, page range over which the article is published, where applicable, URL address/link.

Examples:

(i1) article retrieved from an online platform: Ernu, Vasile, “Totul rămîne pe vechi sau cauzele înfrîngerii lui Saakașvili”, *CriticAtac*, 3 October 2012, <http://www.criticatac.ro/19333/totul-rmine-pe-vechi-sau-cauzele-infringerii-lui-saakavili/>.

(i2) document retrieved from a web page: Smith, Peter, “Tennenbaum’s Theorem”, *Logic Matters*, 28 February 2014, http://www.logicmatters.net/resources/pdfs/tennenbaum_new.pdf.

Nota bene:

a) Where information concerning some items is missing, all references that can be identified in relation to the cited text must be cited.

b) Where the document has no pagination, the nearest section to which the quotation belongs shall be indicated.

c) Web sources consulted shall be listed separately, in a dedicated section.

8. Doctoral Theses, Master’s Dissertations or Bachelor’s Theses, Printed or Electronic

(i) Footnote: First name and surname of the author, *Title of the doctoral thesis, dissertation or bachelor’s thesis in italics*, doctoral thesis/master’s dissertation/bachelor’s thesis, the educational institution where the work was defended, city, year, page/pages, URL address/link, date accessed.

Example:

Raphaella Tabea Kormoll, *Practicing the International: India-Pakistan Relations in the Punjab Borderland*, doctoral thesis, Durham University, Durham, 2019, p. 25.

(ii) Bibliography: Surname, first name of the author, *Title of the doctoral thesis, dissertation or bachelor’s thesis in italics*, doctoral thesis/master’s dissertation/bachelor’s thesis, educational institution, city, year.

Example:

Kormoll, Raphaella Tabea, *Practicing the International: India-Pakistan Relations in the Punjab Borderland*, doctoral thesis, Durham University, Durham, 2019.

9. Official Documents, Printed or Electronic, Available on a Website

(i) Footnote: *Title of the document in italics*, volume, issue, quarter, section, city: name of the institution that produced the document, year, page/pages, URL address/link, date accessed.

Example:

Standard Eurobarometer, No. 81, Spring 2014, *Public Opinion in the European Union*, Brussels: European Commission, 2014, p. 55, http://ec.europa.eu/public_opinion/archives/eb/eb81/eb81_publ_en.pdf, accessed on 21 October 2014.

(ii) Bibliography: Name of the institution that produced the document, *Title of the document in italics*, volume, issue, quarter, section, city, year, URL address/link.

Example:

European Commission, *Standard Eurobarometer*, No. 81, Spring 2014, *Public Opinion in the European Union*, Brussels, 2014, http://ec.europa.eu/public_opinion/archives/eb/eb81/eb81_publ_en.pdf.

Nota bene:

a) Where information concerning some items is missing, all references that can be identified in relation to the cited text must be cited.



b) Where the document has no pagination, the nearest section to which the quotation belongs shall be indicated.

10. Blogs

(i) Footnote: First name and surname of the author(s), “Title of the blog entry/post in quotation marks”, *Name of the blog in italics*, date of posting, section, URL address/link, date accessed.

Example:

Timothy Gowers, “Taylor’s Theorem with the Lagrange Form of the Remainder”, *Gowers’s Weblog*, 11 February 2014, Section: Taylor’s Theorem with the Peano Form of the Remainder, <https://gowers.wordpress.com/2015/11/10/interesting-times-in-academic-publishing/#more-6003>, accessed on 14 February 2015.

(ii) Bibliography: Surname, first name of the author(s), “Title of the blog entry/post in quotation marks”, *Name of the blog in italics*, date of posting, URL address/link.

Example:

Gowers, Timothy, “Taylor’s Theorem with the Lagrange Form of the Remainder”, *Gowers’s Weblog*, 11 February 2014, <https://gowers.wordpress.com/2015/11/10/interesting-times-in-academic-publishing/#more-6003>.

Nota bene:

a) Where information concerning some items is missing, all references that can be identified in relation to the cited text must be cited.

b) Where the document has no pagination, the nearest section to which the quotation belongs shall be indicated.

c) Web sources consulted shall be listed separately, in a dedicated section.

11. Papers Presented at Scientific Events, Conferences, Congresses, etc.

(i) Footnote: First name and surname of the author(s), “Title of the paper in quotation marks”, paper presented at the scientific event, conference or congress *Name of the scientific event in italics*, date of the event, organising institution.

Example:

Adrian Ludușan, “On the Significance of Categoricity Arguments”, paper presented at the *Congress of Logic, Methodology, and Philosophy of Science*, 3–8 August 2015, University of Helsinki.

(ii) Bibliography: Surname and first name of the author(s), “Title of the paper in quotation marks”, paper presented at the scientific event, conference or congress *Name of the scientific event in italics*, date of the event, organising institution.

Example:

Ludușan, Adrian, “On the Significance of Categoricity Arguments”, paper presented at the *Congress of Logic, Methodology, and Philosophy of Science*, 3–8 August 2015, University of Helsinki.

12. Unpublished Works, Manuscripts and Drafts, in Physical or Electronic Format

(i) Footnote: First name and surname of the author(s), *Title of the manuscript/draft in italics*, where the manuscript/draft takes the form of a book, or “Title of the manuscript/draft in quotation marks”, where the manuscript/draft takes the form of an article, manuscript/draft, date, page/pages, URL address/link, date accessed.

Examples:

(i1) manuscript, not available online, in book form: Shaughan Lavine, *Skolem Was Wrong*, manuscript, 1999, p. 21.



(i2) draft article available online: Solomon Feferman, “Is the Continuum Hypothesis a Definite Mathematical Problem?”, draft, 18 September 2011, p. 8, http://logic.harvard.edu/EFI_Feferman_IsCHdefinite.pdf, accessed on 14 February 2015.

(ii) Bibliography: Surname, first name of the author(s), *Title of the manuscript/draft in italics*, where the manuscript/draft takes the form of a book, or “Title of the manuscript/draft in quotation marks”, where the manuscript/draft takes the form of an article, manuscript/draft, date, URL address/link.

Examples:

(i1) manuscript, not available online, in book form: Lavine, Shaughan, *Skolem Was Wrong*, manuscript, 1999.

(i2) draft article available online: Feferman, Solomon, “Is the Continuum Hypothesis a Definite Mathematical Problem?”, draft, 18 September 2011, http://logic.harvard.edu/EFI_Feferman_IsCHdefinite.pdf.

Glossary of Terms Specific to the Critical Apparatus

- *apud* is used where a citation is taken from a source other than the original source, for example because the language in which the work was written is not known, for reasons of convenience, due to limited library resources, and similar circumstances.

Example:

Kenneth Arrow, “The Principle of Rationality in Collective Decisions”, in *Collected Papers of Kenneth J. Arrow*, Vol. 1, *Social Choice and Justice*, Cambridge, MA: Belknap Press, 1984, p. 51, *apud* Amartya Sen, *Rationality and Freedom*, Cambridge, MA: Belknap Press, 2002, p. 328.

- *Contra* shall be used to indicate references to a position contrary to the one expressed.
- *Cf.* or *comp.* shall be used to indicate references to other, slightly different positions, for the purpose of comparing or contrasting the position expressed.
- [n.d.] shall be used where the year of publication is unknown.
- [n.p.] shall be used where the publisher is unknown.
- [s.l.] shall be used where the place of publication is unknown.
- *Ibidem* — the same work — shall be used where reference is made to the work mentioned in the immediately preceding citation.

Example:

Ian Chiswell and Wilfrid Hodges, *Mathematical Logic*, Oxford: Oxford University Press, 2007, p. 171.

Ibidem, p. 173.

- *Idem* — the same author — shall be used where two works by the same author are cited successively.

Example:

Charles Parsons, *Mathematical Thought and Its Objects*, Cambridge: Cambridge University Press, 2008, pp. 17–19.

Idem, “The Uniqueness of the Natural Numbers”, *Iyyun*, Vol. 39, 1990, p. 15.

- *Infra* / see below shall be used to indicate the subsequent page or footnote where details concerning the topic or idea discussed at that point may be found, or where references to a work mentioned at that point are specified.
- *op. cit.* shall be used where, between the first full citation of an author’s work and subsequent citations of the same work, citations of works by other authors are inserted.

Example:



Ian Chiswell and Wilfrid Hodges, *Mathematical Logic*, Oxford: Oxford University Press, 2007, p. 171.

Shaughan Lavine, *Skolem Was Wrong*, manuscript, 2001, p. 151.

Chiswell and Hodges, *op. cit.*, p. 174.

- *passim / et passim* — in various places — shall be used to indicate that the idea mentioned in the work can be found, in a diffuse manner, across several pages or paragraphs in the proximity of the citation.
- *seq. / et seq. / sq. / qq.* — “and following” — shall be used to indicate that the idea mentioned in the work is developed on the following pages or paragraphs of the cited work.
- *[sic]* or *[sic!]* shall be used to indicate grammatical errors, contradictions or obvious inconsistencies within the quotation.
- *Supra / see above* shall be used to indicate the previous page or footnote where details concerning the topic or idea discussed at that point may be found, or where references to a work mentioned at that point are specified.
- “See also” shall be used to indicate references to works in which a viewpoint similar to the one presented is set out or argued.
- *** shall be used where the author is not specified, is anonymous or is unknown.

Example:

*** *Îndreptar ortografic, ortoepic și de punctuație*, 5th edition, București: Univers Enciclopedic, 1995.

Nota bene:

- a) The formula *loc. cit.* may be used instead of *ibidem* or *op. cit.* where the same author, the same book and the same page are cited. It should be noted, however, that there is a tendency to replace *loc. cit.* with *ibidem*.
- b) Note the omission of the first name when using the formula *op. cit.*
- c) The indirect citation of a source through *apud* requires that only the secondary, indirect source be recorded in the bibliography, not the original source that has not been consulted.
- d) Do not place a comma after *Cf.*
- e) *[sic]* or *[sic!]* shall be used within the quotation, not in the reference details provided in the footnote.

7.3. Use of Artificial Intelligence

Artificial intelligence (AI) may serve as a support tool in the development of academic works; however, its use must be responsible, avoiding the generation of false content and ensuring transparent acknowledgement. The use of AI must be clearly distinguished between support in writing and original contributions, without replacing the essential processes of data interpretation, critical analysis and scientific synthesis.

Doctoral students are required to declare explicitly the use of any generative AI tools in the preparation of the thesis, similarly to the declaration of other research technologies. This explicit declaration of the use of AI in the thesis, hereinafter referred to as the “Transparency Statement”, shall be included after the title page, in the preface or in a dedicated section at the beginning of the thesis, and shall include the following information:

- the name of the AI platform/tool used and the purpose of its use;
- the specific chapters or sections in which AI was used;
- the exact nature of the AI contribution;



- a detailed description of how AI was used in the research and writing process, and the academic justification for using the tool.

explanation of how the accuracy of the information generated by AI was verified.

Recommended Standard Declaration Model

“I, the undersigned, [Surname, First name], declare on my own responsibility that, in preparing the doctoral thesis entitled [...], I used the following generative artificial intelligence tools: [name of the tool/platform] for [exact description of use: sections, nature of contribution]. The AI tools were used for [description of role: writing assistant/brainstorming tool/etc.], with explicit indication of the paragraphs and pages concerned [p. no. x, paragraphs 1, 2, 3]. The content, ideas, analysis and conclusions presented in this thesis constitute my original intellectual contribution, the AI tools having been used solely as support in the process of [writing/organisation/etc.], without replacing the fundamental processes of research, critical analysis and synthesis.”

The use of AI shall be governed by the following fundamental principles:

- final responsibility for the accuracy and originality of the content shall rest exclusively with the doctoral student;
- contributions generated by AI shall not constitute original scientific contributions;
- the use of AI must not compromise the authenticity of the research process;
- the thesis bibliography shall include full references to the AI tools used, indicating the version and the date of access².

The use of AI shall not be permitted for:

- the full generation of sections concerning data analysis or interpretation;
- the formulation of the main scientific conclusions;
- replacing the process of critical synthesis of the specialist literature;
- the original conceptual development of the research;
- generating the research results;
- interpreting experimental or empirical results.

Concrete Examples of Acceptable vs Unacceptable Use of AI	
Acceptable use	Unacceptable use

² **Recommended format:** [AI platform name], version [X.X]. [Developer/Company]. Accessed on [DD/MM/YYYY]. Available at: [URL, where applicable].



<p>“I used the AI platform [the name of the AI platform shall be indicated] to reformulate paragraphs in the methodology section for clarity and coherence, while fully preserving the original scientific content.”</p>	<p>the full generation of the literature review without the author’s own verification and critical synthesis Unacceptable use</p>
<p>“I used the AI platform [the name of the AI platform shall be indicated] for the grammatical and stylistic checking of the manuscript, without any changes to content.”</p>	<p>the use of AI to produce interpretations of data without the author’s personal understanding of them</p>
<p>“I used the AI platform [the name of the AI platform shall be indicated] to generate preliminary drafts of certain conceptual diagrams, which I subsequently redrew and adapted in accordance with my own vision.”</p>	<p>delegating the formulation of the research conclusions to such tools</p>

Failure to comply with the obligation of transparency shall be considered a breach of academic ethical standards. In all interim and final evaluation processes for doctoral theses, the use of AI shall be assessed with regard to the following aspects:

- the transparency and completeness of the declaration of use;
- the appropriateness of the use of AI in relation to the academic purpose;
- the extent to which AI was used as an auxiliary tool, rather than as a substitute for the original intellectual contribution;
- the coherence between the content generated with the assistance of AI and the rest of the thesis.

This Annex 1 to the Regulation was endorsed at the meeting of the Council of the Doctoral School of International Relations and European Studies held on 10 September 2025, endorsed by the Council of the Faculty of European Studies on 16 September 2025, and approved by the Council for Doctoral Studies at its meeting of 14 November 2025. Its provisions shall apply to all doctoral students who fall under the scope of the Law on Higher Education No. 199/2023, as subsequently amended and supplemented, and Order of the Minister of Education No. 3020/2024 of 8 January 2024.

UNIVERSITATEA “BABEȘ-BOLYAI” CLUJ-NAPOCA
FACULTATEA DE STUDII EUROPENE
ȘCOALA DOCTORALĂ DE RELAȚII INTERNAȚIONALE ȘI STUDII EUROPENE

DOCTORAL THESIS

Scientific Supervisor:

Title

Surname Name

PhD Candidate:

Surname Name

Year

UNIVERSITATEA BABEȘ-BOLYAI CLUJ-NAPOCA
FACULTATEA DE STUDII EUROPENE
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Title of the Doctoral Thesis

Scientific supervisor:
Title Surname Name

PhD Candidate :
Surname Name

Locality
Year

Declaration

I hereby declare that the doctoral thesis entitled **Full Title of the Thesis** was written by me and has never been submitted previously to any other faculty or higher education institution, either in Romania or abroad. I further declare that all sources used, including Internet sources, are indicated in the thesis, in compliance with the rules for avoiding plagiarism:

- all passages reproduced verbatim, including those translated by me from another language, are placed within quotation marks and include a precise reference to the source;
- any reformulation in my own words of texts written by other authors includes a precise reference;
- any summary of ideas belonging to other authors includes a precise reference to the original text.

Cluj-Napoca, date

Graduate
First name Surname

(handwritten signature)

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Introduction

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Bibliography



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Annex 2

Procedure Concerning the Teaching Activity of Scholarship-Holding Doctoral Students

Scope of application: This procedure shall apply to all scholarship-holding doctoral students within the Doctoral School of International Relations and European Studies.

Mandatory nature: Scholarship-holding doctoral students shall carry out compulsory teaching activities in the fields of International Relations and European Studies, Political Science, and related fields, for the benefit of the department, and/or other documentable activities, through a monthly activity report, for the benefit of the Doctoral School.

Written consent of the supervisor: Before commencing the teaching activity, the doctoral student must obtain the written consent of the doctoral supervisor. This consent shall be submitted to the Secretariat of the Doctoral School of International Relations and European Studies. See Consent Form.

Workload:

Minimum: 2 hours/week

Maximum: 6 hours/week

Duration: The activity shall be carried out over a minimum of three semesters.

Types of activities:

1. Seminars
2. Laboratories
3. Other teaching activities for the benefit of the Doctoral School or of the department

Area of competence: The activities shall be aligned with each doctoral student's area of expertise and research interests.

Reporting: For activities other than seminars or laboratories, doctoral students shall prepare a monthly activity report detailing their contribution.

Monitoring: The doctoral supervisor and the Director of the Doctoral School of International Relations and European Studies shall monitor the fulfilment of these obligations and shall ensure the relevance of the activities to the training of doctoral students.



Consent Concerning the Teaching Activity of Scholarship-Holding Doctoral Students Doctoral School of International Relations and European Studies

I, the undersigned, _____, in my capacity as doctoral supervisor within the Doctoral School of International Relations and European Studies, hereby agree to the following:

1. The carrying out of teaching activities for the benefit of the department and/or of the Doctoral School by the doctoral student _____, in accordance with the Regulation of the Doctoral School of International Relations and European Studies.
2. I agree that the doctoral student _____ shall carry out the following activities:

Teaching activities for the benefit of the department	Other teaching activities for the benefit of the Doctoral School

1. I undertake to supervise and support the doctoral student’s teaching activity, ensuring that it is relevant to the field of International Relations and European Studies / Political Science and that it is consistent with their area of competence and research interests.
2. I shall cooperate with the Head of Department in order to identify teaching and research opportunities for the doctoral student.

Date: _____
 Signature of the doctoral supervisor: _____
 Signature of the doctoral student: _____



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This Annex 2 to the Regulation was endorsed at the meeting of the Council of the Doctoral School of International Relations and European Studies held on 10 September 2025, endorsed by the Council of the Faculty of European Studies on 16 September 2025, and approved by the Council for Doctoral Studies at its meeting of 14 November 2025. Its provisions shall apply to all doctoral students who fall under the scope of the Law on Higher Education No. 199/2023, as subsequently amended and supplemented, and Order of the Minister of Education No. 3020/2024 of 8 January 2024.



MONTHLY ACTIVITY REPORT

Doctoral student: [Full name]

Scientific supervisor: Professor/Associate Professor Dr [Name of supervisor]

Research field: International Relations and European Studies / Political Science

Doctoral thesis topic: [Provisional title of the thesis]

Reporting period: [Month and year]

1. Research activities

- Studying the specialist literature, including books, articles, reports and official documents relevant to the research topic.
- Analysing the theories and concepts applicable to the study.
- Identifying primary and secondary sources for documenting the topic.
- Drafting preliminary sections of the thesis / a chapter / a scientific article.

Specific details: for example, “During this month, I further examined the literature on energy geopolitics in Europe and analysed case studies concerning EU foreign policy towards Russia and Central Asia.”

2. Participation in conferences, workshops and seminars

- [Name of the event], organised by [Organising institution], on [DD.MM.YYYY].
- Title of the paper presented, where applicable: [Title of the presentation].
- Conclusions and academic benefits obtained.

For example: “I participated in the International Conference on European Studies, where I delivered a presentation on the impact of the new European sanctions on the Russian economy. The event facilitated the exchange of ideas and the consolidation of the academic network.”

3. Publications and editorial activities

- **Articles published or in the process of publication:**
 - o Title: [Title of the article]
 - o Journal: [Name of the journal]
 - o Status: [Published / Submitted / Under review]
- Reviews, case studies or chapters in collective volumes:
 - o [Details concerning the publication or volume in which they appear]

4. Academic mobility and international activities

- **Research stays:** [Details concerning visits to research centres, universities or institutes]
- **Erasmus+ mobility / other scholarships:** [Description of participation, duration and objectives]
- **International collaborations:** [Joint projects with researchers from other countries]



5. Teaching and administrative activities

- **Seminars and courses taught:** [Name of the course, number of hours, study programme]
- **Student guidance:** [Supervision of bachelor's theses]
- **Other academic responsibilities:** [Participation in committees, organisation of scientific events]

6. Obstacles and difficulties encountered

- [Description of issues encountered in the research process, access to resources, methodological difficulties, etc.]
- [Possible solutions or measures for overcoming them]

7. Objectives for the following month

- Continuing research on [specific topic]
- Participating in [event/conference]
- Finalising and submitting an article for publication in [journal/volume]
- Applying for [scholarship, mobility, grant]

Date: _____ [DD.MM.YYYY]

Signature of the doctoral student: _____

Approved by the supervisor: _____

This Annex 3 to the Regulation was endorsed at the meeting of the Council of the Doctoral School of International Relations and European Studies held on 10 September 2025, endorsed by the Council of the Faculty of European Studies on 16 September 2025, and approved by the Council for Doctoral Studies at its meeting of 14 November 2025. Its provisions shall apply to all doctoral students who fall under the scope of the Law on Higher Education No. 199/2023, as subsequently amended and supplemented, and Order of the Minister of Education No. 3020/2024 of 8 January 2024.



Scientific Research Progress Report / Research Project

Doctoral student: [Full name]

Scientific supervisor: Professor/Associate Professor Dr [Name of supervisor]

Research field: International Relations and European Studies / Political Science

Doctoral student's email address:

Year of enrolment:

Estimated date of the public defence of the doctoral thesis:

Date of submission of the report:

1. Title of the scientific research programme:

2. Objectives of the scientific research programme, maximum one page:

3. Summary of the research activities carried out by the doctoral student, maximum five pages:

Specific details: this shall include a description of the theoretical framework of the research, the research methodology used, the main results obtained and their relevance in relation to previous research.

4. Articles/papers published in journals with an impact factor higher than 0.1, accepted or published:

5. Articles/papers published in journals indexed in recognised international databases, accepted or published:

6. Papers/studies published in the proceedings of international/national scientific events, with ISSN/ISBN:

7. Participation with a paper in conferences, workshops and seminars, indicating the title, authors, type, date and place of the event:

8. Participation in the implementation of scientific research projects, indicating the name, code, funding body, project director and duties within the project:

9. Research stays abroad, indicating the institution, periods and results:

10. Teaching activities, indicating the name of the course, the course holder and the semester:

Date:

Signature of the doctoral supervisor: _____

Signature of the doctoral student: _____

This Annex 4 to the Regulation was endorsed at the meeting of the Council of the Doctoral School of International Relations and European Studies held on 10 September 2025, endorsed by the Council of the Faculty of European Studies on 16 September 2025, and approved by the Council for Doctoral Studies at its meeting of 14 November 2025. Its provisions shall apply to all doctoral students who fall under the scope of the Law on Higher Education No. 199/2023, as subsequently amended and supplemented, and Order of the Minister of Education No. 3020/2024 of 8 January 2024.